



**GVG ORGANISING COMMITTEE 2016
Minutes**

Held in Greenwich Hub Hall, lower 46 Greenwich Road, Greenwich
On Monday – 1st August 2016. at 7.10 pm – 9.45 pm

In attendance: Sandy Calder, Craig Stafford, Lynne Spencer, Anne-Marie Sirca, Mark Merrick, Stephen Shepherd, Chris Rossiter (Engineers); John Erasmus (Governators); Briony Black (Heroes); Denise Terry (Tribe); Peter Walton, Richard Hawkins, Jane Marquard, Michael Armati

Apologies : Penny Williams, Pam Palmer, Fiona Ell, Anna-Lise Sewell, Erin Cini, Leanne Keene, Michael Ryland, Ray Karlake

Item	Discussion/Resolution																																																		
1.	<p>OC vacancies</p> <p>Welcome Brendan Morse as Treasurer and Erin Cini as Social Media</p> <p>Team Status: expected members (to be updated each meeting)</p> <table border="1" data-bbox="261 842 1062 1211"> <thead> <tr> <th></th> <th>budget</th> <th>29thMay</th> <th>19th July</th> <th>1st Aug</th> </tr> </thead> <tbody> <tr> <td>Anarchists</td> <td>420</td> <td>148</td> <td>179</td> <td>185</td> </tr> <tr> <td>Builders</td> <td>200</td> <td>36</td> <td>119</td> <td>152</td> </tr> <tr> <td>Commerce</td> <td>195</td> <td>95</td> <td>143</td> <td>161</td> </tr> <tr> <td>Engineers</td> <td>140</td> <td>67</td> <td>114</td> <td>143</td> </tr> <tr> <td>Governators</td> <td>90</td> <td>29</td> <td>90</td> <td>115</td> </tr> <tr> <td>Heroes</td> <td>160</td> <td>73</td> <td>115</td> <td>146</td> </tr> <tr> <td>Natives</td> <td>150</td> <td>71</td> <td>110</td> <td>121</td> </tr> <tr> <td>Tribe</td> <td>160</td> <td>68</td> <td>94</td> <td>108</td> </tr> <tr> <td></td> <td>1515</td> <td>587</td> <td>967</td> <td>1131</td> </tr> </tbody> </table>		budget	29 th May	19 th July	1 st Aug	Anarchists	420	148	179	185	Builders	200	36	119	152	Commerce	195	95	143	161	Engineers	140	67	114	143	Governators	90	29	90	115	Heroes	160	73	115	146	Natives	150	71	110	121	Tribe	160	68	94	108		1515	587	967	1131
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2.	Confirmation of Minutes of Previous Meeting of the GVGOC 2016 on 19/7/16 Proposed CS seconded CR – Thank You																																																		
3.	Action from previous minutes RMS License – in progress CAD Drafting – in progress																																																		
4.	<p>Equipment & Events PW MM</p> <p>When corresponding with Mark please about GVG please use events@gvg.org.au</p> <p>PW presented a Spreadsheet detailing new equipment required initial estimate was over \$4K this was reviewed and reduced considerably.</p> <p>Many items are available from Bunnings, PW to obtain exact specifications and LS to write letter to Bunnings asking if they would provide them under their community sponsorship program.</p> <p>LS & PW to approach GSC and Fitness Revelation about borrowing specific sports equipment.</p>																																																		
5.	<p>Grounds & Equipment</p> <p>New CAD Drawings SS to reach out to see if he knows any community members could do new cad drawings</p> <p>Tent Allocations BB raised that Heroes are considering requesting a larger tent</p> <p>Electricity Requirements Discussion was had about provision of charging station for phones, and mobile booster stations from Optus and Telstra</p> <p>Briony Black and Mark Merrick to follow up</p>																																																		

GVGOC Minutes of Meeting 1st August 2016

6.	Finance Current cash balance \$10K + \$49K from Trybooking = \$59 K + 3K with Trybooking Budget update CS again reviewed the budget with those present and reiterated that while expenses have increased, the decision not to increase fees has meant these increases in expenditure must be financed from increasing the numbers of competitors, with the corresponding pressures this places on the matrix and the organizing committee and captains. We are now aiming for 1400 competitors to generate \$77k of revenue. The upgrading of the tents at an additional cost of \$2400 was discussed and supported by those present PW to investigate further options The increase in this expenditure will mean other proposed increases in expenditure may not be able to be afforded.	CS
7.	Recruitment & Registration Extended Family – note sent to captains Unaccompanied Minors A few children which have been registered without parents as reported by Team Captains are aged 8 or under. Discussed with Captains of the 2 teams: - One team will ensure full supervision on behalf of the team - The other will contact the parents and ask one of them to register to provide supervision Matter to be further discussed at the upcoming Team Captain’s meeting for an agreed policy.	AMS SCRUM 10 min
8.	Other business	
9.	Date of Next Meeting (captains Meeting) - to be confirmed - Drawing of Team positions Date of Following Meeting - Monday 14th September (Revue)	
Close		

date	who	what	
Week beginning 23 th Aug (Approx.)	OC Captains Meeting	Tent sizing and contents required by teams	Lane and Tent Draws
Week beginning 12 th sept	OC	Revue Review & General	Word Release
Monday 19.9.16	Risk	Risk Matrix review	
Week beginning 17 th or 24 th Oct	OC		
Week beginning 7 th Nov	OC		
Week beginning 21 st Nov	OC		
Week beginning 28 th Nov	Risk OC	GAMES WEEK	Final Risk review Wrist band distribution
Sometime in Dec		Review	
Sometime in Feb		Feedback and wrap up	

Any feedback on these dates ? including non-availability blackout dates etc. do you feel extra meetings are required?