



**GVG ORGANISING COMMITTEE 2016
MINUTES**

Held in Greenwich Hub Hall, lower 46 Greenwich Road, Greenwich
On Wednesday – 19th October, 2016. at 7.00pm

In attendance: Sandy Calder, Lynne Spencer, Mark Merrick, Anna-Lise Sewell, Richard Hawkins, Erin Cini, Chris Rossiter (Engineers); Ben Wilson, (Heroes); Bede Thompson (Tribe); Peter Richards, Leanne Keene (Natives); Jon Tindall (Builders); Tony King (anarchists); Helen Monahan, Zena White, John Erasmus (Governators) Anna-Marie Sirca, Fiona Ell, Kirsty Oliver, Peter Walton, Craig Stafford

Apologies: Pam Palmer, Briony Black, Brendan Morse, Michael Ryland, Michael Armati, Midi Stormont, Ray Karlake, Anthony Foley, Richard Hawkins.

Item	Discussion/Resolution																																				
1.	Welcome and Thankyou to Jon Tindall for taking on OC Risk officer position																																				
2.	Confirmation of Minutes of Previous Meeting of the GVGOC 2016 on 14/9/16 proposed CS seconded JT																																				
3.	<p>Action from previous minutes</p> <p>Thank you to all who turned up for the hall clean out</p> <p>Team Safety Officers Captains please advise</p> <p>Bank account details to be forwarded to treasurer@gvg.org.au</p> <table border="1"> <thead> <tr> <th>team</th> <th>Safety officer</th> <th>phone</th> <th>email</th> </tr> </thead> <tbody> <tr> <td>Anarchists</td> <td>Dave Williams</td> <td>0418289322</td> <td>Williamsdavid@gmail.com</td> </tr> <tr> <td>Builders</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Commerce</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Engineers</td> <td>Lisa Doyle (Hodgkinson) Gemma Jenkins</td> <td>0423260459 0408104008</td> <td>Hodgee56@gmail.com gemmajenks@yahoo.com.au</td> </tr> <tr> <td>Governators</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Heroes</td> <td>Adam Pegg</td> <td></td> <td></td> </tr> <tr> <td>Natives</td> <td>Ralph Pliner Sybil Pliner</td> <td>0411 360 218 0414 610 033</td> <td>ralph.pliner@bakernet.com pliner@bigpond.net.au</td> </tr> <tr> <td>Tribe</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	team	Safety officer	phone	email	Anarchists	Dave Williams	0418289322	Williamsdavid@gmail.com	Builders				Commerce				Engineers	Lisa Doyle (Hodgkinson) Gemma Jenkins	0423260459 0408104008	Hodgee56@gmail.com gemmajenks@yahoo.com.au	Governators				Heroes	Adam Pegg			Natives	Ralph Pliner Sybil Pliner	0411 360 218 0414 610 033	ralph.pliner@bakernet.com pliner@bigpond.net.au	Tribe			
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4.	<p>Grounds & Equipment</p> <p>Status BCO</p> <p>SS spoke to Bryan Dempsey areas of extreme wear identified for work, – PW to liaise with Bryan Dempsey (grounds at LCC) to ensure good progress is being made with the condition of the oval and to alert the OC by end of October if PW thinks there will be a problem with having the grounds ready in time for the games.</p> <p>PW reports ground looking better than last week.</p> <p>No electrics are under the oval; sprinkler pipes will be marked when markings are done.</p> <p>Still waiting to hear from Bunnings AMS to try too.</p> <p>LCC rangers contact 9911 3553</p>																																				
5.	<p>Finance CS ongoing 15min</p> <p>Budget/ Cash flow Forecast current status</p> <p>Revenue is now 79K and costs currently at 78K</p> <p>Risk committee (GVGRC) will look at cancellation insurance for \$50K of exposure in first week of Nov</p> <p>Captains to further promote T-shirts and Hats</p> <p>T-shirts – 72 of the 1257 have been purchased at the regular price \$22 (not early bird \$18)</p> <p>Caps – 45 of the 689 have been purchased at the regular price of \$12.50 (not early bird of \$10)</p> <p>Last print orders close midnight 13th Nov. T-shirt delivery expected 28th Nov (promised for 25th FE will still try for 25th Nov)</p>																																				

- 6.** Events MM ongoing 25min
- . Status of events run throughs – going well but many are throwing up physical problems with events, so changes are still happening
 - . Progress of Canoe relay – changes to running and 3 man canoes have allowed for an increase on 10 participants. After discussion, the OC decided not to have water pistols on the canoes as part of the canoe race.
- RMS processing license currently should be through by the end of the week.
- . Age matrix to be changed to amend odd numbers
 - . all teams are having problems with fitting competitors
 - Many teams have gaps in the under 20 age groups
 - All teams have too few events for 40-59 age groups
- Discussion
- Teams are finding the bigger numbers are resulting in reduced event participation per team member and asked the OC to address this. The Heroes indicated they had 21 team members unable to participate in any event.
- It was suggested that substitution be allowed for children with 50+ where no advantage has been derived however the policing of this would be arbitrary and difficult. In the past children have been requested from other teams to help out in specific events, which sets a good example and helps foster extra good will between teams.
- MM was open to the inclusion of extra places but felt adding to events where the teams were already greater than 20 may make events run too long. He proposed the following increases which will be added to the 20-39 age group that will allow maximum flexibility. All these events however run on Sunday.
- Running Relay 6 extra
 Basketball Shootout (teenagers & adults) (will be revisited) as already has 22
 Walking Relay 2 extra
 Paper Plane Throw 6 extra
 Canoe Relay 10 extra
 Slow Cycle race 4 extra
- An addition of Scrabble as a background event on Sunday (similar to Puzzler) has been proposed and there was general agreement it is workable. MM to review proposed rules. This event will be open to all like puzzler however teams may allocate people to the event once their time slots are allocated.
- MM would like to review team matrix' (as they stand) in the first week of November to ensure there are no problems with any particular event.

Age Splits – Overall

Age Group	Female	Male	Total	Matrix Places	Events per participant
2-5	48	46	94		
6	19	21	40	85	
7-8	46	50	96	176	1.8
9-10	61	33	94	320	3.4
11-12	64	48	112	368	3.3
13-15	68	63	131	400	3.0
16-19	58	62	120	400	3.3
20-29	49	53	102		
30-39	55	45	100	928	4.6
40-49	183	169	352	464	1.3
50-59	101	104	205	440	2.1
60+	41	60	101	224	2.2
Grand Total	793	754	1547		

	adults			860	2056	2.5			
	Thank you Mark for his continued and extensive work on the events								
6.	Handbook re-write Version 1.12 of the hand book is on the website However, the hand book is still fluid Risk review of each event by both events coordinator and GVGRG, has been done and will be added New overall (entire games) risk identification also being worked on to be added JT & BM					SS	ongoing 5min		
7.	Recruitment & Social Media Please "like" Facebook and Instagram posts as the algorithm makes more popular posts most visible					EC			
		budget	29 th May	19 th July	1 st Aug	23 rd Aug	14 th Sept	19 th Oct	Full?
	Anarchists	420	148	179	185	210	215	220	yes
	Builders	200	36	119	152	163	179	222	yes
	Commerce	195	95	143	161	168	196	208	yes
	Engineers	140	67	114	143	155	169	196	yes
	Governators	90	29	90	115	137	150	173	
	Heroes	160	73	115	146	197	202	228	yes
	Natives	150	71	110	121	126	134	158	
	Tribe	160	68	94	108	118	122	142	
		1515	587	967	1131	1282	1370	1547	
	t-shirts						1063	1257	
	hats						598	689	
	Biggest games ever! Teams are approaching capacity however many old timers are yet to register, AMS will change wording in trybooking that advises this and "walk ins" will need to be approved by captains. CS noted there were many families of 6 which is a flaunting of rules but the horse has bolted on this one. AMS has done some analysis of this and advised losses to be in the vicinity of \$300-\$500. Recruitment team requires feedback from captains on demographic vacancies Poster designers to design a Banner for display in November. (after Greenwich Arts Trail)								
8.	Revue Meeting between team revue captains and RH Monday 7th Nov 7pm @ Hub Natives would like to add a dog or 2 to their revue, however this was discussed and decided with a show of hands vote it was not appropriate as it would set a precedent and others would then see it as ok to bring their dogs to BCO on Sunday. The 'no dogs' at the games rule is to be maintained throughout the games 10.30 set as Finish time for the Revue (last revue Governators at 9.40)					RH	30min		
9.	Catering & Bus Bus – Budget have offered us a bus for the weekend, to be acknowledged as "the Budget Bus" and to run the same route as last time. ALS to advise on the fuelling of the bus and the excess/deductible payable on the insurance. Jack Ford's brother (at Riverview) to be approached by ALS to see if he is still prepared to drive the bus at the same rate as for the last games. BBQ – GPS have found a way to man the BBQ and have been offered a donation of drinks from CCA which are to be sold at a reasonable cost. ALS and LS still looking for an organization to run the BBQ on Saturday afternoon. Caterers –					ALS	ongoing 5min		

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	<p>Catering hours: Sat 9.00- 9.00pm; Sun 9.30- 5.30pm; & additionally Bern the Chef to have 60 serves available on Friday night.</p> <p>ALS to investigate one more caterer (suggested Asian) and another coffee provider</p> <p>Caterers will be asked that if they feel they have done well would they contribute toward the cost of The St John's Ambulance attendance.</p> <p>Promotion for the caterers to be put on the website (and in handbook) Captains will also be asked to promote to teams so all are aware what food is available.</p> <p>Water</p> <p>PW to talk to Bryan Dempsey (LCC) about getting a better flow of water from the bubbler</p> <p>EC to find out about how LS will enquire if Sydney water will provide a portable water bubbler.</p> <p>Some teams have already communicated that everyone should bring a water bottle to the oval.</p>
10.	<p>Risk Review Committee</p> <p>Could Team Captains please nominate Team Safety Officers, and where possible identification of doctors (medical) & other trained personnel.</p> <p>Builders will provide 2 Risk Wardens who will be on hand in the event of an incident over the week end. And along with the team safety officers be familiar with the safety protocol.</p> <p>Security</p> <p>evening: Wed (21-7) Thurs (21-7) Friday (21-7) Saturday (22- 7.30) Sunday (20-7)</p> <p>day time: Saturday (9 -21) Sunday (9 - 5) will be positioned at the corner of St Vincent's Road and Gore Street. Teams to help with parking supervision, it is envisioned 3 hours help required per team over the weekend (in the car park) as the budget does not stretch this year to a second security officer at \$800+</p> <p>Parking 2 per team (captains to nominate to LS by 22nd November - registration, driver and phone number) & OC, & one per caterer</p> <p>PW to draft parking plan and allocate spots.</p>
11.	<p>Donations and Contributions</p> <p>CocaColaAmatil have offered to sponsor the Golf value \$1300</p> <p>Viva Energy (Shell) have offered a contribution of \$1500</p> <p>Other companies approached are Bunnings for equipment, (value ???)</p> <p>Budget for Bus (value \$600),</p> <p>Fitness Revelation (value \$200).</p> <p>Fox Sports (value \$1500-\$1800).</p> <p>It is expected our social media will promote donors in the week before the games and to expect their social media may use us as Cross promotion.</p>
12.	<p>The age limit of 6 in the Micro Games: as discussed at a prior OC meeting, unless any objection is raised at the next OC meeting, the OC confirms that the upper age limit for the micro-games is set at 6 years old, all children aged 6 or under, on the day of the games, can take part in the Micro-games whether or not they are also taking part in the main events.</p>
13.	
12.	<p>Other Business - for information Greenwich Carols Monday 12th December</p> <p>St Giles church have advised both Heroes and Natives that if they use their hall for revue rehearsals they will not be covered for Public Liability Insurance. It was discussed that Public Liability is not something you can excuse yourself from. That if it was deemed that the hall was in some way unsafe the body that controls it would be liable for Public Liability.</p>
13.	<p>Date of Next Meeting –</p> <p>Thurs 3rd Nov, at this stage in the Hub</p> <p>Wed 16th Nov</p> <p>Tues 29th Nov- Emergency procedures</p>

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	wrist band distributions, parking etc.
Close	9.10 pm