



**GVG ORGANISING COMMITTEE 2016
Minutes**

Held in Greenwich Hub Hall, lower 46 Greenwich Road, Greenwich
On Thursday – 3rd November, 2016. at 7.00pm

In attendance: Sandy Calder, Lynne Spencer, Mark Merrick, Erin Cini, Chris Rossiter, Midi Stormont (Engineers); Briony Black, (Heroes); Dennise Terry (Tribe); Leanne Keene (Natives); Fiona Ell(Builders); Penny Williams (anarchists); John Erasmus (Governators), Ian Menzies (Commerce), Kirsty Oliver, Michael Armati, Stephen Shepherd, Mark Merrick

Apologies: Pam Palmer, Briony Black, Brendan Morse, Michael Ryland, Ray Karlake, Anthony Foley, Richard Hawkins, Ben Wilson, Anna-Lise Sewell, Anna-Marie Sirca, Craig Stafford, Brendan Morse, Peter Walton

| Item | Discussion/Resolution | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | OC welcome | | | |
| 2. | Confirmation of Minutes of Previous Meeting of the GVGOC 2016 on 19/10/16 proposed SS seconded CR | | | |
| 3. | Action from previous minutes | | | |
| | Confirmation of Minutes of Previous Meeting of the GVGOC 2016 on 19/10/16 | | | |
| | Safety Officer nominations: | | | |
| | team | Safety officer | phone | email |
| | Anarchists | Dave Williams | 0418289322 | Williamsdavid@gmail.com |
| | Builders | | | |
| | Commerce | | | |
| | Engineers | Lisa Doyle (Hodgkinson) Gemma Jenkins | 0423260459 0408104008 | Hodgee56@gmail.com gemmajenks@yahoo.com.au |
| | Governators | Jim McClaren | 0402356990 | |
| | Heroes | Dr Patricia Quealey Mark Drinkwater | 0414436176 0425214511 | patricia@pquealey.com.au m_drinky@hotmail.com |
| | Natives | Ralph Pliner Sybil Pliner | 0411 360 218 0414 610 033 | ralph.pliner@bakernet.com pliner@bigpond.net.au |
| | Tribe | Sarah Baldwin (Sat) Clive Billinghamurst (Sun) | 0409 349427 0401 405059 | sarahebaldwin@optusnet.com.au clive_billinghurst@yahoo.com.au |
| | <ul style="list-style-type: none"> . Revue captain meeting 7th November at the hub at 7pm . Last t shirt orders 13th Nov . Demographic gaps to recruitme@gvg.org.au . And a copy of your competitors in Matrix form to events@gvg.org.au in early November | | | |
| | 4. | Events | MM | ongoing 20min |
| <ul style="list-style-type: none"> . Status of events organization MM Has reviewed with the event leaders 16 of the 26 events Marshaling and score sheets to be reviewed . Progress of Canoe relay Still waiting on license but expect no problems (LS) Meeting to be Held Sunday 27.11.16 at 9.30am at BCO for Safety Wardens, Marshalls, Event Leaders & as many participants as can make it | | | | |
| <ul style="list-style-type: none"> .Handbook re-write The handbook rewrites are continuing JT is to provide updates to the Risk assessment sections ALS has provided updates to the catering and Bus sections | | | | |
| | | SS | ongoing 10min | |

GVGOC Minutes for Meeting 3 November 2016

| <p>5.</p> | <p>Registration progress report AMS 10 min</p> <p>Registration numbers</p> <table border="1" data-bbox="263 280 1332 772"> <thead> <tr> <th></th> <th>budget</th> <th>29th May</th> <th>19th July</th> <th>1st Aug</th> <th>23rd Aug</th> <th>14th Sept</th> <th>19th Oct</th> <th>Full?</th> <th>2 Nov</th> </tr> </thead> <tbody> <tr> <td>Anarchists</td> <td>420</td> <td>148</td> <td>179</td> <td>185</td> <td>210</td> <td>215</td> <td>220</td> <td>yes</td> <td>217</td> </tr> <tr> <td>Builders</td> <td>200</td> <td>36</td> <td>119</td> <td>152</td> <td>163</td> <td>179</td> <td>222</td> <td>yes</td> <td>237</td> </tr> <tr> <td>Commerce</td> <td>195</td> <td>95</td> <td>143</td> <td>161</td> <td>168</td> <td>196</td> <td>208</td> <td>yes</td> <td>212</td> </tr> <tr> <td>Engineers</td> <td>140</td> <td>67</td> <td>114</td> <td>143</td> <td>155</td> <td>169</td> <td>196</td> <td>yes</td> <td>202</td> </tr> <tr> <td>Governators</td> <td>90</td> <td>29</td> <td>90</td> <td>115</td> <td>137</td> <td>150</td> <td>173</td> <td></td> <td>184</td> </tr> <tr> <td>Heroes</td> <td>160</td> <td>73</td> <td>115</td> <td>146</td> <td>197</td> <td>202</td> <td>228</td> <td>yes</td> <td>231</td> </tr> <tr> <td>Natives</td> <td>150</td> <td>71</td> <td>110</td> <td>121</td> <td>126</td> <td>134</td> <td>158</td> <td></td> <td>169</td> </tr> <tr> <td>Tribe</td> <td>160</td> <td>68</td> <td>94</td> <td>108</td> <td>118</td> <td>122</td> <td>142</td> <td></td> <td>147</td> </tr> <tr> <td></td> <td>1515</td> <td>587</td> <td>967</td> <td>1131</td> <td>1282</td> <td>1370</td> <td>1547</td> <td></td> <td>1599</td> </tr> <tr> <td>t-shirts</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1063</td> <td>1257</td> <td></td> <td>1316</td> </tr> <tr> <td>Caps</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>598</td> <td>689</td> <td></td> <td>722</td> </tr> </tbody> </table> <p>Recruitment report KO Enquiries are still coming in slowly, and some of the full teams are having to turn people away, if you have demographic gaps please contact recruitment</p> <p>Social Media EC Going well Facebook has 500 followers; Instagram has 50+; & twitter A list of Caterers from ALS and financial supporters from LS are required by 15.11.16 so they can be promoted in the social media in the last run up to the games. It is expected there will be some posts over the weekend however they will not be continuous, as most followers will be present on the oval.</p> | | budget | 29 th May | 19 th July | 1 st Aug | 23 rd Aug | 14 th Sept | 19 th Oct | Full? | 2 Nov | Anarchists | 420 | 148 | 179 | 185 | 210 | 215 | 220 | yes | 217 | Builders | 200 | 36 | 119 | 152 | 163 | 179 | 222 | yes | 237 | Commerce | 195 | 95 | 143 | 161 | 168 | 196 | 208 | yes | 212 | Engineers | 140 | 67 | 114 | 143 | 155 | 169 | 196 | yes | 202 | Governators | 90 | 29 | 90 | 115 | 137 | 150 | 173 | | 184 | Heroes | 160 | 73 | 115 | 146 | 197 | 202 | 228 | yes | 231 | Natives | 150 | 71 | 110 | 121 | 126 | 134 | 158 | | 169 | Tribe | 160 | 68 | 94 | 108 | 118 | 122 | 142 | | 147 | | 1515 | 587 | 967 | 1131 | 1282 | 1370 | 1547 | | 1599 | t-shirts | | | | | | 1063 | 1257 | | 1316 | Caps | | | | | | 598 | 689 | | 722 |
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| | budget | 29 th May | 19 th July | 1 st Aug | 23 rd Aug | 14 th Sept | 19 th Oct | Full? | 2 Nov | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Anarchists | 420 | 148 | 179 | 185 | 210 | 215 | 220 | yes | 217 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Builders | 200 | 36 | 119 | 152 | 163 | 179 | 222 | yes | 237 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Commerce | 195 | 95 | 143 | 161 | 168 | 196 | 208 | yes | 212 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engineers | 140 | 67 | 114 | 143 | 155 | 169 | 196 | yes | 202 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Governators | 90 | 29 | 90 | 115 | 137 | 150 | 173 | | 184 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Heroes | 160 | 73 | 115 | 146 | 197 | 202 | 228 | yes | 231 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Natives | 150 | 71 | 110 | 121 | 126 | 134 | 158 | | 169 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tribe | 160 | 68 | 94 | 108 | 118 | 122 | 142 | | 147 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 1515 | 587 | 967 | 1131 | 1282 | 1370 | 1547 | | 1599 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| t-shirts | | | | | | 1063 | 1257 | | 1316 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Caps | | | | | | 598 | 689 | | 722 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>6.</p> | <p>Grounds & Equipment SS PW away Condition of BCO The condition of BCO is not good, however Bryan Dempsey from LCC is still optimistic that the ground will improve from the current state. The entire budget has been spent, however the weather has not been cooperative.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>7.</p> | <p>Finance BM ongoing 5min Budget/ Cashflow Forecast Current balance is \$88,157- builders are yet to be paid There is 9K with trybooking. AMS will transfer some of that balance this week.</p> <p>Legal considerations: Insurance & Contracts SC 10min Cancelation Insurance: a decision is to be made in the next 7 days. The current weather outlook is for fine weather 25 C on Saturday and 28 C on Sunday. The cost is around 2K and would cover 40-50K of unrecoverable funds, which would allow for reimbursement to competitors or sufficient funds to allow rescheduling of the games.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>8.</p> | <p>Revue - update RH 10min Meeting on Monday Could captains please submit the name of their judge for the revue Judging panel by Monday 14th Nov</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>9.</p> | <p>Catering Shuttle Bus Booked for pickup 8am Saturday. Budget still to answer my questions about excess and full petrol tank. Spoken to Michael who drove last Games and he was happy to drive. He may try find someone else to do some hours.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Catering Got 3 more caterers. Status is Asian – confirmed. Paella – 90% confirmed. Pasta – still to be confirmed but approached me and knows dates.</p> <p>Bar Coco coffee have confirmed 3 locations Bar Coco would like to use power at nighttime for one of his units (the one near all the other caterers and near the sports club canteen) when all else is off (even wait until late after revue finishes) to keep coffee machine on and milk fridge going. This will mean no noisy generator at night and save on delivery of milk.</p> <p>Could captains send catering details (attached to the minutes) to team members so everyone knows what is available.</p> |
| 10. | <p>Utilities: Water – Bryan Dempsey and his team have manufactured a set of taps which will be available neat the kiosk for filling of drink bottles. Electricity – LMS to check review has been done Rubbish Bins - LCC are going to provide the rubbish bins for us which will save around \$2K Parking – PW & MA are working out the area in front of the oval will be left empty for the week end but available for drop offs, spots will be allocated to teams and OC up the hill.</p> |
| 11. | <p>Risk Management: JT ongoing 5min Report on processes and documentation to be discussed over the next week Police have been notified and security ordered (LS)</p> |
| 12. | <p>Welcome / Opening Speech party SC General discussion about the desirability of acknowledgment of country and whether we can have a welcome to country. DT to follow up if a contact she has is someone able to do WTC.</p> |
| 13. | <p>Glow Wrist bands for sale not to be pursued LS Age group wrist band colours may vary from 2012</p> |
| 14. | <p>Other Business A general discussion and update on each teams' progress Governators as a team of mostly new participants felt there was great expectation All teams had their Matrix well underway or complete, even small teams felt it would be hard to slot in new participants now. Most reported their Revue rehearsals were progressing. Nearly all had had social gatherings some with more success than others. Many were very happy with the desire of members to become involved through volunteering for specific roles</p> <p>Roles for with the OC is currently still looking for team representatives are: Safety Officer: advise to LS Parking attendants 8am sat – 7pm sat 9am sun – 6pm sun Oval Duty 7am- 7pm Thursday and Friday Oval & Tent Clean up 7am Monday (2 from each team) before Pillingers come in to dismantle Sign up Genius</p> |
| 15. | <p>Date of Next Meeting Wed 16th Nov (at this stage held in the preschool hall) Tues 29th Nov- Emergency procedures wrist band distributions, parking etc.</p> |
| Close | Meeting closed 9.15pm |